



IndianOil
Indian Oil Corporation Ltd.
 (A Government of India Undertaking)
 (Pipelines Division)

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|--|---|---------------------------------|
| Advertisement No. | : | PL/HR/ESTB/RECT-2019(1) |
| Date of Notification | : | 29.08.2019 |
| Date of Opening of Online Recruitment Portal | : | 02.09.2019 |
| Last date & end time of receipt of online application and application fee | : | 23.09.2019 till 1800 hrs |

RECRUITMENT FOR FILLING NON-EXECUTIVE VACANCIES IN PIPELINES DIVISION

1.0 APPLICATIONS:

Applications are invited from eligible Indian Nationals for the following non-executives vacancies in various locations of Pipelines Division as per details given below:

| Region | State | Name of Post | Post Code | No. of vacancies | Reservation | | | | | | |
|--------|----------------|-------------------------|-----------|------------------|-------------|----|----|-----|-----|------|------|
| | | | | | UR | SC | ST | OBC | EWS | PwBD | ExSM |
| WRPL | Gujarat | Technical Attendant | WRGJ05 | 3 | 2 | 0 | 0 | 1 | 0 | 0 | 0 |
| WRPL | Gujarat | Engg Asstt(Mechanical) | WRGJ01 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| WRPL | Rajasthan | Engg Asstt(Electrical) | WRRJ02 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| WRPL | Rajasthan | Engg Asstt(T&I) | WRRJ03 | 1 | 0 | 0 | 0 | 0 | 0 | 1* | 0 |
| SRPL | Andhra Pradesh | Engg Asstt(T&I) | SRAP03 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| SRPL | Tamil Nadu | Technical Attendant | SRTN05 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| SERPL | Odisha | Engg Asstt(Electrical) | SEOD02 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| ERPL | West Bengal | Technical Attendant | ERWB05 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| ERPL | Assam | Technical Attendant | ERAS05 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| ERPL | Jharkhand | Engg Asstt(Electrical) | ERJH02 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| ERPL | U.P. | Engg Asstt(Electrical) | ERUP02 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| ERPL | West Bengal | Engg Asstt(Mechanical) | ERWB01 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| ERPL | West Bengal | Engg Asstt(T&I) | ERWB03 | 2 | 1 | 0 | 0 | 1 | 0 | 0 | 0 |
| ERPL | Bihar | Junior Office Assistant | ERBH06 | 1 | 0 | 0 | 0 | 0 | 0 | 1# | 0 |
| NRPL | Punjab | Technical Attendant | NRPB05 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| NRPL | Delhi | Technical Attendant | NRDL05 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | |
| NRPL | Uttrakhan | Technical Attendant | NRUK05 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | |

| | | | | | | | | | | | |
|-------|----------------|---------------------------|--------|----|----|---|---|---|---|---|---|
| | d | | | | | | | | | | |
| NRPL | Punjab | Engg Asstt(Mechanical) | NRPB01 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| NRPL | Uttrakhan d | Engg Asstt(Mechanical) | NRUK01 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | |
| Total | | | | 22 | 14 | 0 | 0 | 4 | 2 | 2 | 2 |

* - Post reserved for PwBD candidate with disability of Leprosy Cured/Acid Attack victims/ Dwarfism or Multiple disabilities from amongst Leprosy Cured/Acid Attack victims/ Dwarfism. This is the 3rd attempt to fill this PwBD reserved post.

#- Post reserved for PwBD candidate with disability of Hard of Hearing. This is the 2nd attempt to fill this PwBD reserved post.

The vacancies of Engineering Assistant (Mech) at WRPL in the state of Gujarat (Mundra) and Engineering Assistant (Elec) at SERPL in the state of Odisha (Paradip) mentioned above, are also suitable for Persons with Benchmark disabilities (PwBD) of Leprosy Cured/Acid Attack victims/ Dwarfism or Multiple disabilities from amongst Leprosy Cured/Acid Attack victims/ Dwarfism. However, such PwBD candidates for these positions shall be considered without relaxed standards along with other candidates on general standards of merit (except age relaxation) and no relaxation in qualification cut-off marks, cut-off marks prescribed in various selection process of above posts etc. shall be extended to them.

Note: Section 2(r) of The Rights of Persons with Disabilities Act 2016 defines persons with benchmark Disabilities as a person, duly certified by the certifying authority, with not less than 40% of a specified disability.

2.0 AGE LIMIT:

Candidate should not be less than 18 years of age and should not be more than 26 years of age as on 29.08.2019. For age relaxation, refer point No. 7.0 (Concessions & Relaxations).

3.0 ESSENTIAL EDUCATIONAL QUALIFICATION:

| Sl | Name of Post & Salary Grade | Qualification requirement |
|----|---|---|
| 1 | Engineering Assistant (Mechanical) Grade-IV | Three years full time Diploma (or two years through lateral entry after ITI of minimum one year duration) in any of the following disciplines of Engineering from a Govt. recognized Institute: 1. Mechanical Engineering 2. Automobile Engineering Minimum percentage of marks: 55% marks (Pass marks for SC/ST/PwBD candidates for the posts reserved for them). |
| 2 | Engineering Assistant (Electrical) Grade-IV | Three years full time Diploma (or two years through lateral entry after ITI of minimum one year duration) in any of the following disciplines of Engineering from a Govt. recognized Institute: 1. Electrical Engineering 2. Electrical & Electronics Engineering Minimum percentage of marks: 55% marks (Pass marks for SC/ST/PwBD candidates for the posts reserved for them). |
| 3 | Engineering Assistant (T&I) Grade-IV | Three years full time Diploma (or two years through lateral entry after ITI of minimum one year duration) in any of the following disciplines of Engineering from a Govt. recognized Institute: 1. Electronics & Communication Engineering 2. Electronics & Telecommunication Engineering 3. Electronics & Radio Communication Engineering 4. Instrumentation & Control Engineering 5. Instrumentation & Process Control Engineering 6. Electronics Engineering |

| | | |
|---|---|---|
| | | Minimum percentage of marks: 55% marks (Pass marks for SC/ST/PwBD candidates for the posts reserved for them). |
| 4 | Jr. Office Assistant Grade-IV | Full Time Bachelors' Degree from a Govt. recognized institute/ University. Minimum percentage of marks: 55% marks (Pass marks for SC/ST/PwBD candidates for the posts reserved for them). |
| 5 | Technical Attendant-1 Grade-I | Matric / 10th pass and ITI pass from a Govt. recognized Institute in the specified ITI Trades and duration as mentioned below* from a Govt. recognized Institute/Board. Candidates should possess <i>Trade Certificate / National Trade Certificate (NTC) issued by SCVT/NCVT.</i> |

***ITI Trades & minimum duration of course**

For the posts of Technical Attendant in Salary Grade-I, candidate should possess Matric/10th pass certificate and final ITI marks sheet indicating marks of all semesters/years and Trade Certificate/ National Trade Certificate issued by SCVT/NCVT in any of the following Trades with minimum duration as mentioned in years:

| Sl | ITI Trade | Minimum duration of course (in years) |
|----|--|---------------------------------------|
| 1 | Electrician | 2 |
| 2 | Electronic Mechanic | 2 |
| 3 | Fitter | 2 |
| 4 | Instrument Mechanic | 2 |
| 5 | Instrument Mechanic (Chemical Plant) | 2 |
| 6 | Machinist/ Machinist (Grinder) | 2 |
| 7 | Mechanic-cum-Operator Electronics Communication System | 2 |
| 8 | Turner | 2 |
| 9 | Wiremen | 2 |
| 10 | Draughtsman (Mechanical) | 2 |
| 11 | Mechanic Industrial Electronics | 2 |
| 12 | Information Technology & ESM | 2 |
| 13 | Mechanic (Refrigeration & Air Conditioner) | 2 |
| 14 | Mechanic (Diesel) | 1 |

Note: Candidates having professional/higher qualification such as Degree in Engineering/MBA & its equivalent/PGDM/MCA/LLB/CA/ICWA/Masters in Social Work/Degree in Journalism/MBBS etc. and any other Graduate and above professional qualification, shall not be eligible to apply for the above advertised posts. Refer Point no. 14.0 4a. and 4b. below for details.

4.0 PAY & PERKS:

- 1) Salary Grade for the post of Engineering Assistant (Mechanical), Engineering Assistant (Electrical) and Engineering Assistant (T&I), Junior Office Assistant, shall be Grade IV in the Pay Scale of Rs. 11900-32000.
- 2) Salary Grade for the post of Technical Attendant-I shall be Grade I in the Pay Scale of Rs.10500-24500.
- 3) Basic Pay, D.A., HRA and such other benefits shall be admissible as per the rules of the Corporation.
- 4) Pay Scales are under revision.

5.0 CUT OFF DATE :

The cut-off date for age, qualification etc. shall be reckoned as on **29.08.2019**.

6.0 APPLICATION FEE:

- 1) Candidates belonging to General (including EWS) and OBC categories are required to remit Rs.100/- as application fee. SC/ST/PwBD candidates are exempted from payment of Application Fee.
- 2) The fee is to be paid through online mode only through **SBI collect**. No other mode of fee payment would be acceptable.
- 3) The bank charges/transaction fee/service tax etc., as applicable, while making fee, is to be borne by the candidate.
- 4) Fees, once paid, will not be refunded under any circumstances.
- 5) Candidate has to ensure that the online payment of application fee has been made successfully which can be checked from payment history tab in SBI collect portal after making payment. IOCL shall not be responsible for any unsuccessful payments.
- 6) The candidate has to carefully enter the same Registration Number (received after Part-1 Registration in the online Recruitment Portal), Name, Date of Birth, Mobile Number and e-mail id while making the online payment in SBI Collect, to ensure correct linking of the application fee paid, with the registration number.
- 7) Application of candidates for whom the online payment of application fee is not received by IOCL by the last date of receipt of applications, shall not be considered for selection process.

7.0 CONCESSIONS & RELAXATIONS :

- 1) Minimum age requirement is 18 years and upper age limit is 26 years as on 29.08.2019.
- 2) Upper age relaxation of 5 years to SC/ST candidates and 3 years to OBC (Non-creamy layer) candidates shall be available for the posts reserved for them only, as per Govt. Of India guidelines.
- 3) Age relaxation to Ex-servicemen candidates (ExSM) would be provided as per rules.
- 4) Upper age relaxation of 10 years for PwBD candidates for the specified disabilities for that post. 13 years for PwBD-OBC (Non creamy layer) and 15 years for PwBD-SC/ST category candidates
- 5) SC/ST/PwBD candidates are exempted from payment of application fee irrespective of the posts reserved for them or not.
- 6) Only pass marks are required in prescribed induction level qualification for SC/ST/PwBD candidates against reserved posts.
- 7) Relaxation of 10% in the minimum qualifying marks in Written Test for SC/ST/PwBD and ex-servicemen candidates would be provided against reserved posts.
- 8) Outstation SC/ST/PwBD candidates appearing for written test will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of test and back by the shortest route on production of ticket and proof of caste/disability certificate, provided the distance is not less than 30 KMs. The reimbursement will be made through banking mode only and hence the candidate needs to inform the bank account number along with the IFSC code of the concerned branch at the time of filling of online application.
- 9) 20 minutes per hour of extra compensatory time in Written Test and those appearing in Computer Proficiency Test (for the post of Jr. Office Assistant) shall be provided to PwBD candidates.

Note: SC/ST/OBC candidates applying against un-reserved posts shall be considered against general standards of merit and no relaxation in age, qualification cut-off marks, cut-off marks prescribed in various selection process of above posts etc shall be extended to them. Further the same shall also be applicable to PwBD candidates applying for unreserved posts as mentioned above(except age relaxation).

8.0 SELECTION METHODOLOGY:

- 1) Selection process shall consist of Written Test and Skill/Proficiency/Physical Test (SPPT).
- 2) For the post of Jr. Office Assistant, SPPT shall be in the form of Computer Proficiency Test (CPT).
- 3) Skill/Proficiency/Physical Test (SPPT) shall be qualifying in nature only.
- 4) Final merit list shall be prepared based on the marks secured in Written Test of only those candidates who are considered FIT in SPPT.
- 5) Candidate has to secure a minimum of 40% marks in Written Test to qualify for SPPT. For SC/ST/EXSM/PwBD candidates, minimum qualifying marks shall be 30% (after providing 10 % relaxation) against the reserved posts only.

- 6) Candidates, who secure minimum qualifying marks in the Written Test, shall be shortlisted for Skill/Proficiency/Physical Test (SPPT) in the ratio of 1:5 i.e. first 5 candidates with the highest score in written test shall be called for SPPT for one vacancy.
- 7) If there is a tie of scores in written test marks, then all candidates with the same score shall be short-listed for SPPT.
- 8) In case where number of candidates who qualify in Written Test are less than the required ratio, all the candidates who have scored minimum qualifying marks in Written Test will be shortlisted for SPPT.
- 9) The documents shall be checked for only those candidates who qualify in the Written Test and are shortlisted for SPPT, on the day of SPPT. Only those candidates shall be allowed to appear in SPPT whose documents are found in order.
- 10) If all shortlisted candidates are found ineligible before the SPPT stage on account of not meeting the eligibility criteria of qualification, age etc., then next 5 candidates who have qualified in the Written Exam in the order of merit, shall be called for the SPPT, as available. If less than 5 qualified candidates are available, then as many available shall be called for SPPT. If there is a tie of score for the 5th ranked person, then all such qualified candidates shall be called who are tied on that score, even if it exceeds the number of candidates from 5.
- 11) If after the SPPT all candidates who have appeared in the SPPT are found to be UNFIT, then the next 5 candidates as available, who have qualified in the written Test as per the order of merit, shall be called for the SPPT to fill up the post. If less than 5 qualified candidates are available, then as many available shall be called for SPPT. If there is a tie of score for the 5th rank position, then all such qualified candidates shall be called who are tied on that score, even if it exceeds the number of candidates from 5.
- 12) If only one candidate qualifies in the SPPT and he/she does not join after issuance of offer of appointment, then next 5 candidates as available in Panel who qualified in the Written Test as per the order of merit, shall be called for SPPT to fill up the post. If less than 5 qualified candidates are available, then as many available shall be called for SPPT. If there is a tie of score for the 5th position, then all such qualified candidates shall be called who are tied on that score, even if it exceeds the number of candidates from 5.

9.0 WRITTEN TEST MODALITY:

- 1) Written Test shall be of Objective Type Multiple Choice Questions (MCQ's) consisting of 4 options with one correct option. Candidate has to choose the correct option.
- 2) There shall be 100 questions in the Written Test and total marks shall be 100. Each correct answer shall carry 1 mark.
- 3) For the post of Engineering Assistants, out of 100 objective type questions, 75 questions shall be from the concerned engineering discipline of Diploma level and 25 questions on General Aptitude and Reasoning, General English, Numerical Aptitude and General Knowledge etc.
- 4) For the post of Jr. Office Assistant, 100 objective type questions shall comprise of General Aptitude and Reasoning, General English, Numerical Aptitude and General Knowledge.
- 5) For the post of Technical Attendants, out of 100 objective type questions, 75 questions shall be on Technical discipline from General Science and on basic ITI trades like Motor Mechanic, Electrical, and Fitter etc. The remaining 25 questions will be asked on General Aptitude and Reasoning, General English, Numerical Aptitude and General Knowledge.
- 6) There shall be no negative marking for wrong answers.
- 7) Duration of Written Test shall be of 90 minutes.
- 8) Duration of Written Test for PwBD candidates for posts reserved for them shall be of 120 minutes. (including extra Compensatory Time)

10.0 SKILL/PROFICIENCY/PHYSICAL TEST (SPPT) MODALITY

- 1) In SPPT, the technical skill/proficiency /physical ability to handle/operate the tools / equipments of the respective engineering discipline of the shortlisted candidates shall be assessed.
- 2) For the post of Jr. Office Assistant, SPPT shall be in the form of Computer Proficiency Test (CPT). Working knowledge of the candidate in MS Word, MS Excel and MS Power point shall be assessed in the computer such as creating a file, Excel Sheet functions, Power point presentation preparation etc. The CPT shall be of 40 minutes (including 10 minutes of Compensatory Time for PwBD candidates).
- 3) Final Merit List shall be prepared based on *Written Test marks only* of those candidates who are declared FIT in SPPT.

- 4) In the final merit list for selection, if written test marks of more than one candidate are same, then the candidate older in age shall be given preference in the merit list. In case if the age is also identical, then the candidate with the higher percentage of marks in the induction level qualification shall be preferred.

11.0 DISABILITY CERTIFICATE

- 1) Persons with benchmark Disabilities having only those disabilities as mentioned below the table in the second page of this notification with minimum 40% disability, shall be considered as a PwBD candidate for this recruitment process as per the Rights of Persons with Disabilities Act 2016, for the posts reserved for them and the applicable relaxations/concessions shall be available to them.
- 2) The certificate of disability should be in terms of Rule 18(1) & 20 of the Rights of Persons with Disabilities Rules, 2017 in the prescribed format (Form V/Form VI/Form VII). Disability certificate format is available at portal <https://plis.indianoilpipelines.in> under Downloads section.
- 3) Disability certificate of only those candidate who are short-listed for SPPT from Written Test, shall be checked at the time of document verification and only those candidate whose disability certificate is found in order, along with other documents, shall be considered for appearing in SPPT.

12.0 PRE-EMPLOYMENT MEDICAL FITNESS

- 1) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Corporation.
- 2) The PwBD candidates, except for their specified category of handicap, must be within the normal range of all other physical standards.
- 3) Finally selected candidates shall be allowed to join only after their submitting pre-employment medical fitness certificate and fulfilling other conditions mentioned in the offer of appointment.
- 4) Candidates are advised to ensure that they are Medically Fit as per IndianOil's Pre-Employment Medical Standard. Candidates are advised to go through the "Guidelines and Criteria for Physical Fitness for Pre - employment Medical examination" before they commence the application process. The guidelines are available at portal <https://plis.indianoilpipelines.in> under Downloads section.

13.0 VERIFICATION OF DOCUMENTS

- 1) At the time of initial application through online portal, candidates are not required to submit any document with regard to their qualification, age, category etc. They shall be short-listed for appearing in Written Test purely based on the information furnished by them in online portal.
- 2) Candidates are, therefore, advised to furnish the correct information about their qualification, age, category, including pursuing any higher qualification or are having any higher qualification.
- 3) During document verification before the SPPT or at any stage of selection process, in case it is detected that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s) or is unable to produce original documents or possesses higher qualification, his/her candidature will stand cancelled.
- 4) The information furnished by the candidate in the online portal with regard to qualification, age, category etc. shall be cross-checked from the original documents of the candidates on the day of SPPT. Only those candidates, whose documents are found in order and who are meeting the prescribed eligibility criteria for the post, shall be allowed to appear in SPPT. Candidates possessing higher qualification other than the prescribed qualification for the post shall not be considered. The same has been elaborated at Point no. 14.0., 4a. and 4b. below.
- 5) The following original documents along with a self attested copies are required to be furnished at the time of SPPT:
 - a. 10th pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
 - b. SC/ST/OBC/Disability/EWS certificates of reserved category candidates in the prescribed format issued by the Competent Authority. OBC non-creamy layer status should be valid as on 29.08.2019 and name of caste should fall in the Central list of OBCs. Formats of Certificate are available in <https://plis.indianoilpipelines.in> under Downloads section.
 - c. **For the post of Engineering Assistant:** Semester-wise / year-wise mark sheets and Certificate of full-time Diploma in Engineering in respective Discipline.
 - d. **For the post of Junior Office Assistant:** Year-wise mark sheets and Full Time Bachelors' Degree .

- e. **For the post of Technical Attendant-I:** Candidate should produce final ITI marks sheet indicating marks of all semesters/years and Trade Certificate/National Trade Certificate issued by SCVT/NCVT in any of the Trades mentioned above.
- f. Valid discharge Certificate for Ex-servicemen candidates
- g. Any other certificate , if applicable
- 6) Without original documents, candidates shall not be allowed to appear in SPPT.
- 7) After checking, original documents shall be returned to the candidates on the same day and only the self-attested copies shall be retained by IOCL. Candidate himself shall be responsible for safe custody of original documents.

14.0 GENERAL INSTRUCTIONS:

- 1) Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.
- 2) Service is transferable to anywhere in India.
- 3) Selected candidate shall be posted in any of the locations within the Region/Unit as per vacancy, depending on the post applied for by the candidate.
- 4) Candidates possessing higher qualification other than the prescribed qualification for the post shall not be considered for the above notified posts and should not apply as their candidature shall not be considered.
 - a. For the post of Engineering Assistant (Electrical)/(Mechanical)/(T&I) or Junior Office Assistant in Salary Grade-IV, candidates having qualification of *Graduate and above* Degree in Engineering, Degrees of MCA, MBA or its equivalent 2-year Post-Graduate Diploma in Marketing/Finance/Human Resource/MSW/Personnel Management & Industrial Relations, CA/ICWA, Master's Degree in Journalism/Public Relations & Mass Communication, PhD, M.A.(Hindi), MBBS, LL.B. and any other *Graduate and above* professional qualification which is considered as induction level qualification for Officer's post in Indian Oil Corporation Ltd., need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised posts.
 - b. For the post of Technical Attendant in Salary Grade I, in addition to the higher qualifications mentioned at point no. 14.0, 4a. above, candidates having qualifications of Diploma in Engineering, *Graduation and above* in any discipline, need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised posts. However, the aforesaid list of higher qualifications mentioned at 14.0 4a. and 4b. above is not exhaustive. Management may determine any other qualification as a higher qualification which is/ are not listed at 14.0 4a. and 4b. above. The decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect.
- 5) Candidates, who are pursuing higher qualification on the date of final submission of online application but have acquired/completed the same subsequently at the time of Skill/Proficiency/Physical Test (SPPT), shall not be eligible for selection and shall not be allowed to appear for SPPT.
- 6) Candidates with induction level qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence mode shall not be considered.
- 7) Ex-servicemen candidates who, in addition to induction level qualification prescribed for the notified post, possess additional/ higher qualification certificate issued by the Armed Forces during service with them, will be considered for appearing in Written Test and further selection process provided they give a declaration to the effect that he/she will not make any claim for availing any benefit on the basis of additional/ higher qualification certificate issued to him by the Armed Forces.
- 8) Candidates, who are short-listed for Written Test, shall have to download their e-Admit Cards for appearing in the Written Test through online portal only on or after the notified date. Admit Cards shall not be sent by post.
- 9) Candidates meeting the eligibility criteria can apply online from 02.09.2019 to 23.09.2019 till 18:00 hrs only, at IOCL website <https://plis.indianoilpipelines.in>.
- 10) All the candidates are advised to keep the printout of the online application form for reference for downloading Admit Card from Pipelines Recruitment Portal <https://plis.indianoilpipelines.in>. The candidate shall be required to provide his/her Registration Number, password sent to his email/sms, date of birth along with Captcha details for downloading the Admit Card.
- 11) Candidates will be required to carry a Photo ID Proof for the Written Test and SPPT. The original Photo ID shall be checked and verified during the Tests. A self-attested photocopy of the same shall also be collected along with the admit card after the Written Test and SPPT. Valid Photo ID proof like Aadhar Card, PAN Card, Driving license, Voter ID card, Passport etc. shall be accepted. Candidates without valid Photo ID shall not be allowed to appear for the Written Test or SPPT.

- 12) Short-listed candidates have to bring all original certificates/testimonials/ mark sheets along with a passport size photograph and self-attested copies of certificates/mark sheets for checking on the date of Skill/Proficiency/Physical Test (SPPT). The SPPT may be held on the next day after Written Test.
- 13) SC/ST/OBC (NCL-non-creamy layer)/PwBD candidates applying for Unreserved (UR) post shall be considered subject to their fulfilling the standards, qualification criteria as applicable to candidates belonging to General category.
- 14) Candidates registered with Local/ State/Special Employment Exchange (s) and meeting the prescribed eligibility criteria are required to apply through online portal only, failing which their candidature will not be considered.
- 15) Caste/Tribe/Disability/EWS certificate is to be produced by reserved category candidates in the format prescribed by the Govt. Of India and issued by the Competent Authority at the time of SPPT, if they get shortlisted for it.
- 16) For claiming the benefit of OBC category, the candidate should submit a latest OBC certificate in the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No. 36012/22/93-Estt.(SCT) dated 08.09.1993. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Further, name of OBC caste mentioned in the certificate should fall in the central list of OBCs of the respective State and non-creamy layer status should be valid as on 29.08.2019.
- 17) For claiming the benefit applicable to Economically Weaker Section Category (EWS), candidates have to produce latest Income and Asset Certificate issued by the Competent Authority, in the prescribed format, failing which such candidates would be considered as General Category. The format for EWS Income and Asset Certificate is available under the Downloads section of <https://plis.indianoilpipelines.in>.
- 18) If any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.
- 19) Candidates can apply for one Post Code ONLY. Further, only one mobile number and one email ID can be used for applying for the post. The same mobile number and email ID cannot be used by any other candidate for filling online application for this notification.
- 20) Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma/ Degree/ITI examination, its equivalent aggregate percentage of marks must be indicated in the Online Application Form as per the norms adopted by University/ Institute. The supporting document should also be produced at the time of SPPT in case the candidate gets shortlisted for SPPT.
- 21) The candidature of the applicant would be provisional and subject to subsequent verification of certificates/testimonials. In case it is detected at any stage of selection or thereafter, that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), then the same shall amount to misrepresentation/ fraud and his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his /her appointment shall be terminated at any time, as per rules of the Corporation.
- 22) The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for selection, if some of these vacancies are not filled due to unsuitability / insufficient number of candidates or due to some administrative reasons.
- 23) Incomplete application(s) will not be considered. Applications/Registration which are incomplete or not fulfilling the eligibility criteria shall not be considered "Eligible" and treated as "Rejected".
- 24) Canvassing of any kind shall disqualify the candidate.
- 25) Mere selection in written examination or SPPT or empanelment after the selection process shall not confer any right of appointment to the applicants.
- 26) Candidates employed in Government/Semi government/Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the SPPT. In case the candidate fails to do so, his/her candidature will not be considered.
- 27) The candidates will have the option to appear for Written Test/SPPT either in Hindi or English.
- 28) All disputes would be subject to jurisdiction of following High Court:-

- a. For Northern Region Pipelines: Chandigarh
- b. For Eastern Region Pipelines: Kolkata
- c. For Western Region Pipelines: Ahmedabad
- d. For Southern Region Pipelines: Chennai
- e. For South Eastern Region Pipelines: Cuttack

15.0 REQUIREMENT BEFORE FILLING ON-LINE APPLICATION FORM

- 1) The candidate must have an active email ID and Mobile Number which must be valid for at least next one year.
- 2) The candidate should have scanned copy of colour photograph (**Size: between 20-50 KB in JPG Format**) and signature in **black ink (Size: between 10-30 KB in JPG Format)** etc. ready before starting to fill in the application.
- 3) The candidate must ascertain the correctness of all information before filling in the Online Application Form and its final submission.
- 4) The candidate shall be wholly/exclusively responsible for the information provided in his/her online application form.
- 5) After successfully applying/registration of Online Application(including payment of fees for General and OBC candidates), the candidate must take a print out of the filled-in online application for future reference.

16.0 HOW TO APPLY

- 1) Candidates meeting the above prescribed eligibility criteria should visit IOCL Pipelines recruitment portal at <https://plis.indianoilpipelines.in>
- 2) Candidates are advised to follow the procedure mentioned in above recruitment portal. In case of any difficulty with respect to filling online application or making online payment, please refer to FAQ/How to apply options available in the portal.
- 3) The portal for submitting online application will be operative from 02.09.2019 till 1800 hrs of 23.09.2019 only.
- 4) Paper based applications will NOT be accepted.
- 5) Queries, if any, may be addressed to the e-mail as given below:-
 - a. For Northern Region Pipelines: nrplrecruitment@indianoil.in
 - b. For Eastern Region Pipelines: erplrecruitment@indianoil.in
 - c. For Western Region Pipelines: wrplrecruitment@indianoil.in
 - d. For Southern Region Pipelines: srplrecruitment@indianoil.in
 - e. For South Eastern Region Pipelines: serplrecruitment@indianoil.in

Applicants may kindly note that only such queries which are relevant to this advertisement and have not been addressed in the above advertisement shall be replied to.

17.0 IMPORTANT DATES

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|---|--|
| Date of publishing of detailed website notification on IOCL Website | 29.08.2019 |
| Date of opening of online application in PL Division Recruitment Portal https://plis.indianoilpipelines.in | 02.09.2019 |
| Last date of submission of online application(including payment of application fee of Rs. 100/- for General and OBC candidates) | 23.09.2019 till 18:00 hrs |
| Tentative date of downloading online admit card | From 05.10.2019 till 08:00 hrs of 20.10.2019 |
| Tentative date of Written Test for all disciplines | 20.10.2019 (SUNDAY) |
| Tentative dates for SPPT for all disciplines | 21.10.2019. If not completed on 21.10.2019 then on 22.10.2019 as well. |

18.0 IMPORTANT

- 1) Since SPPT/CPT of the short-listed candidates from Written Test shall be conducted on next day(s) of Written Test, candidates are advised to carry the original documents with respect to their qualification, age,

category etc. without which they will not be allowed to appear in SPPT. Candidate himself will be responsible for safe custody of their original documents.

- 2) Candidates have to make their own arrangement for lodging and boarding for appearing in Written Test and SPPT/CPT. No accommodation or arrangement for keeping documents or belonging shall be provided during the entire selection process.
- 3) The list of candidates who are shortlisted for SPPT/CPT shall be made available in Pipelines recruitment portal <https://plis.indianoilpipelines.in> in the evening on the same day of Written Test. It shall also be made available on www.iocl.com by next day of written test. The Written test results shall also be displayed in the Written Test venue on same day of Written Test.
- 4) Any corrigendum/addendum or updates with regard to this advertisement shall be made available on our website www.iocl.com and <https://plis.indianoilpipelines.in> only. Candidates are thus advised to periodically visit our above website for updates.
- 5) The Online Application shall be deemed to be submitted only upon receipt of Application Fee (for General & OBC candidates) and upload of Photo and Signature.
- 6) Candidates are advised in their own interest to complete the registration process, pay application fee online (only for General & OBC candidates) and final submission of online application sufficiently in advance before the last date so as to avoid the possibility of disconnection /inability / failure to log on to the website on account of heavy load on internet or website jam.

We hereby *caution* the general public not to fall prey to the dubious agencies/organizations/individuals/aiming at fleecing money from the innocent public. Do not believe any advertisement/job announcement of Indian Oil circulated through e-mail, social media etc. Please rely on information hosted on our website www.iocl.com and <https://plis.indianoilpipelines.in> for any job/career related information pertaining to Indian Oil Corporation Ltd.

All future announcements pertaining to above notification would be published in IOCL website www.iocl.com and at <https://plis.indianoilpipelines.in> only and not on any other website/medium.
